

PTA AGM meeting - Date: 08/09/2024

Attendees: Jane Leetham (Chair), Maria Armstrong (Secretary), Rachel Asplin (Treasurer), Clare Warrener (Event Coordinator), Aaron Sugrwin, Nicola Gray, Bryony Robertson, James Robertson, Chloe Egan, Charley Cooke
School representative: Mr Grice (Sent apologies, as couldn't attend)

Welcomed the new parents to the PTA and Jane informed them of how the PTA was set up and the achievements from last year.

The PTA was set up, committee were voted in, constitution written, an email and a bank account were set up, parent kind membership established and event insurance bought.

Treasurer went through the finances from last year:

We raised:

- £105.52 from easy fundraising. (Need to ask the school to send out a Weduc with the links for this year's new intake).
- £99.55 from My Child's Art. (Decided that we would like to do Christmas art for the cards etc. Discuss with school.)
- £280.51 from bake sale. (Decided we would like to do again)
- £153 from Christmas disco. (To do again this year, have the goodie bag things already as bought when they were on sale.)
- £606 from pub quiz, this money was sent to the school for the new reading scheme. (The pub is happy to hold this event again, offering the event room free of charge.)
- £241.61 from the preloved sale. (Not to do this event again this year but to sell uniform for donations at the end of every term.)
- £726.79 from the summer picnic. (Make the event bigger and better but to stay on the Friday.

Our current balance is £900.12, not including float. Happy to start spending on resources.

What we purchased last year:

Digital microscope, binoculars, bug viewing jars, inflatable globes, anatomy models, magnifying jars and other items from the wishlist were bought or donated.

We received a charitable donation from local businesses. Clare tirelessly worked to get raffle prizes, due to quantity and dates we still have some for the next raffle.

DSV have spent nearly £900 on various resources including many new books for the children.

Wickes donated a shed and a green house.

GXO supported the School with building the allotments.

Tesla donated the benches for the playground.

We also sourced equipment such as sports carpet spots, sensory balls, fiddle toys and watering cans from various local shops.

The PTA have also purchased a speaker for future PTA events.

A big thankyou goes to the businesses above and to everyone who has helped us have such a successful first year. We can't do it without the volunteers, so thank you. We would also like to say a big thank you to Willesley PTA who have been extremely helpful, with offering advice, resources and their knowledge.

Did introductions for the new parents attending the meeting and then everyone at the meeting introduced themselves.

Arron Sugrwin – fire fighter and can offer a fire engine at events or to the school.

Nicola Gray- has connections with formula one so may be able to donate some good raffle prizes etc.

The committee were happy to stand again and were nominated back in.

Need £5000 to be registered as a charity and to get a charity number, once we have this we can then apply to the supermarkets etc to be a part of the token donations. This year's target is therefore to attempt to hit the £5000 mark.

Bonkers Bingo Night:

- Friday 11th October, adult only event, 7-10pm.
- 5 lines of bingo, music played intermittently.
- Bring your own alcohol.
- Clare has organised a pizza seller, Severs wood fired pizzas. To place your pizza order at the same time as ordering tickets. Severs will then know how many pizzas they have to make and the toppings. He has a buzzer system, once the pizza is ready it will go off on your table to let you know the pizzas are done. Pizzas £10, tickets £5.
- Clare to do the letter for the event, including how many tickets and the pizzas required. [Check with school they are happy to print off the info and the forms. Weduc about the event to go out.](#)

- Parents to return the form and the money to the office
- Find out how many are allowed in the hall, how many chairs and tables.
- Ian is being the Bingo caller/DJ.
- Dabbers to be sold on the night.
- Raffle (need to have a gambling license so can sell tickets before the event.)
- Lip sync battle
- Got the bingo boards

Cake Sale:

November time, do it on a Monday instead of Friday as PTA members requested that we try to do events on different days.

18th November potential date. (Check it with Mrs Mckeown)

Will be organised differently due to what we learnt last time.

Christmas Disco:

FS Christmas party during the day (recheck this with Mrs Mckeown and Mrs Foster)

KS1 and 2 together after school, children to go home first and then come back.

Have a non-uniform on the same day, price of the ticket includes the non-uniform, plus party, plus gift bag. For those who receive free school dinners this event will be free.

Possible date: Friday 6th Dec check with Mrs Mckeown.

Quiz:

Get date from The Beeches, in Feb.

Easter Themed Hunt:

To hold the event again, similar to last year, to make the event free to all the children and a free gift.

Hold it after school on the last day before the Easter Hols.

Uniform Sale:

End of each term. Uniform to be sold for a voluntary contribution.

Summer fayre:

Inflatables this time.

Ice cream van and pizza van as before.

Keep it on Friday, maybe 20th June 2025.

Other Ideas:

A performer/entertainer etc to come in to entertain the children after school, parents pay for tickets.

Colour fun run

Toy swap, using a token system. Bring a toy, get a toy.

Pottery painting evening

Wreath making evening, with mulled wine and minced pies.

PTA happy to help out again at the School book fair, payment did cause a problem last year though.

Clare is setting up the PTA facebook page.

Discussed about maybe making links with the secondary schools, maybe asking Ashby Theatre group to perform etc.

PTA happy to spend some of the money on getting in theatre groups/music workshops etc for the children in School time. [Need to discuss with Mrs Mckeown.](#)

Other options to spend the money on, maybe netball hoops/equipment/musical instruments etc.

Get opinions from the school council.

Clare has looked at Grants but most need the support/School to apply for them.

Free Hedging available, 30 metres available from early May to mid Oct.

To also look at doing payments online to pay for the PTA events.

The meeting came to a close.

Maria to do the activity sheet, parent/child fills in.
PTA funds to be used to buy the small eggs – Rachel to buy.
Jane to provide the non-diary treats.
PTA will need access to the grounds before 3pm in order to set the event up.
Need tables for the starting point, set up outside.

Uniform Sale: Need to fix a date, maybe Friday after school in May. Will need access to set up the event.

Selling uniform and clothes donations.

Discussed about selling toys and books maybe do this at the summer picnic, maybe prices in a tombola. See what we get donated and decide nearer to the event.

Question to ask Mrs Mckeown if PTA are selling the uniform does the money raised go in the PTA pot or straight into the School funds. Could new parents be invited to this event.

Non-Uniform Day: need to confirm a date.

Come as you want day, express yourself day.

Time to express yourself, just dress yourself for a pound.

Summer Picnic All school families invited to attend the picnic, including the new intakes for 2024. Date set Friday 14th June.

Do we want to keep it simple e.g. Summer picnic or go bigger and do a summer fayre, with stalls, inflatables, activities etc.

Clare has contacted companies who can provide the activities and give a percentage of the profits to the PTA.

Stalls – Book stall, cake stall, temporary tattoos, face painting (Eden offered her talents), Ice cream van, Chip van, fun activities for the kids e.g. throw a wet sponge at a teacher, score a goal against Mr Grice (if Teachers of course would be willing) etc, game stalls, tombola.

If have stalls could charge the stall holder £10 plus a donation.

If we were going to take it this big, would a Saturday be better, advantages and disadvantages were discussed e.g. finding a Saturday to suit, would teachers be happy to give up a Saturday, it's a lot to organise.

Other priority and concern would be insurance for this event if we had inflatables etc.

Mr Grice arrived: Did a quick summary of what we had discussed so far. Requested if Mr Grice could gain School opinion with regard to the summer picnic/fayre.

Wishlist:

Given by Mr Grice and Clare kindly has priced up for us.

Mr Grice mentioned if he could add to the list e.g. a visualiser/microscope that works through the laptop so you can put it on to the IWB for the children to see.

Creating a friendship area out of bright coloured benches, buying them, mentioned maybe we could paint the benches that we already had, or a parent maybe able to build them

Raised beds for gardening, trying to obtain a wood donation e.g. Wickes. Parents to build them for the school. Maybe have a weekend day where parents could come in and help with painting, building etc.

Priority for the Wishlist would be the outdoor equipment/outdoor science equipment and forest school things in relation to the weather hopefully improving.

Rachel had already acquired some resources through talking to managers at B&M etc, had got sensory fidget toys, sensory balls, 15 watering cans, decapods building activity and tile mats.

Maria to donate some sensory boards and a balance wobble cushion.

Discussed putting the Wishlist out to parents.

Clare and Jane are constructing a letter to send out to businesses and companies to help obtain items from the Wishlist.

PTA Bank Account: Is now set up, bank cards have been activated.

Easy Fundraising: is creating a steady revenue for the PTA, more members would be great. They are willing in September to re-do the initial offer again,

need to encourage the new parents (maybe make them aware during the introduction meeting/pack)

Charity Number: Need to raise £5000 to achieve charity status.